



# FACULTY SENATE | MINUTES

Date/Time | 12/6/2018 2:30 PM | Meeting location M197

President	<b>Keith Kelly</b>	<b>Attendees</b> Keith Kelly, Pamela Osback, Tricia Montgomery, Tomi Johnston, Dale Heuser, Raji Lauffer, Kelly Burton, Jim Rubin (sub for Donna Mosher), Dos Powell, Jaimee Corbet, Mike Hamm, Lili Kang, Kevin Arps Guests: Jim Rubin and Leila Palis.
President Elect	<b>Dale Heuser</b>	
Treasurer	<b>Mike Hamm</b>	
Secretary	<b>Pamela Osback</b>	
Meeting Type	<b>Monthly</b>	

## MEETING DETAILS

Meeting Called to order by	Keith Kelley	
Time Called to order	2:36 p.m.	
Approval of Agenda	Yes	Hamm/Montgomery 11/0/0
Approval of Minutes	Yes	Lauffer/Montgomery 11/0/0
Treasurer Report	None	

## OFFICER REPORTS/CONCERNS

### Business

#### Website

- Raji Lauffer has updated the website. This is an open website and needs to be a static repository. Discussion after viewing the updates centered on what to keep, what to eliminate. There is a need to obtain minutes (see Sean Petty) from last year and add them to the site. Also, divisions and links should be added. Another task is to make sure all resources are updated. It was decided that Lauffer should remove the goals section.

### **Enrollment (Pain Points): What is being done?**

- PVCC enrollment was down 28% as of 12/3/18. District is down 22% (excluding Rio where numbers are up.) Strategic Enrollment Management projects a decline of 15-20% The Provost believes it will level out to 3-5% for Spring to Spring. This was reported at the PLT meeting during a discussion summarizing efforts. There is concern that *only* District is predicting the leveling.
  - o Divisions are concerned about how this will affect staffing.
  - o **FS members are encouraged to have a discussion with division chairs about how to reach students who have been dropped.**
  - o It was suggested that PVCC needs one or two (outreach) faculty ambassadors to go to middle and high school to talk to the next generations of students about what community college has to offer. More discussion followed about how successful PVCC would be if 1/5 of our faculty took on this role.
    - Concern was raised that by middle and high school, students have made decisions and that this outreach should begin in grade school.
    - FS members are encouraged to have a conversation with their division chair about who could be an ambassador for their department.
  - o Marketing is a serious issue at PVCC. Right now, this area is short-staffed. Kayla Fulmer, marketing and public relations lead, is new to PVCC and her department has two opening – thus, efforts to promote PVCC are hindered.

### Information/Discussion

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#### **New FPG – Travel Rep (Lauffer)**

- We need a new representative as Raji Lauffer's three-year term is ending. However, Lauffer states that she will continue the role if no one steps up. Lauffer says that it is beneficial to have the same person in this role as it takes a few years to master all the information. Still, she believes that the position should be posted so that if someone else wants it, the opportunity is presented. This role will be posted in January.

#### **FPG – Sabbatical/Salary**

- Please refer to today's email from Julie Olander

### **President Elect for 2019-20 (Heuser)**

- At PVCC, this is a two-year commitment: one year as elect and one year as president. All other campuses do a two year as elect and two year as president. This means that all other campuses have seasoned representatives while PVCC mostly has representatives who are always scrambling to learn the position. It gives us less voice: less experienced and/or weighted voice. Last year, it was voted to 'not' change the commitment as there is worry that fewer people would volunteer due to the length of commitment. However, the FS is willing to discuss the issue again. We can make this change easily. Although we cannot change the college plan, this might only take a discussion with PVCC administration.
  - **FS members are encouraged to survey their division about the possibility of this change.**

### **All Faculty Luncheon.**

- Dale Heuser is taking charge of this. Pamela Osback and Jaimee Corbet volunteered to assist.

### **Continued HR Issues -Off book**

### **Status of Committee Assignments for RFP Faculty, term limits for RFP appointed paid committee positions.**

- An unfortunate and non-representative scenario has occurred due to "paid" committee positions. A small number of faculty have approached leadership and inquired about how to make sure they have 21 hours "paid" committee responsibility. Their goal was not to "do" more but to be "paid" more. This is not representative of faculty at large.
- The FS is confident that the vast majority of faculty is on campus to 'work' when and where needed without the above "I will arrange my committee participation by monetary value" mindset.

### **Convocation at Phoenix College**

- January 7<sup>th</sup>. This is not a faculty driven convocation; it is administration driven. Faculty is encouraged to look at content and decide professionally where their time would be best spent.

### **Equity Now**

- Leila Palis and Jim Rubin spoke on behalf of this CLC group. This committee's goal is to make recommendations that will lower the equity gap. They are focusing on part-time, minorities, and evening students and striving to increase the completion numbers. They are researching data and studying PVCC student input. Some upcoming positive changes based on recognized needs:
  - o PVCC is looking to hire a social worker
  - o Resources will be available concerning language in the classroom as well as more user-friendly syllabi.

### **Other Concerns**

- RFP: Right now, the only change is the elimination of Meet and Confer. June 30<sup>th</sup> will be the next time anything new is shared. There will most likely be an elimination of the section on salary (opinion is that it shouldn't have been in the RFP anyway).
- Please find the link and watch the Josh Powell interview.
- Performance pay is going to be a 'important' issue in the future.

Next Meeting: Immediately after the All-Faculty luncheon.

MEETING CONCLUSION -MEETING ADJOURNED

Motion to Adjourn	Motion Seconded	Time
Arps	Lauffer	4:21